1. Project Management Responsibilities –
Project Working Group and SPI Secretariat (Without Technical Anchor)

Better Regulation Steps / Responsibilities	Regulatory context	Problem Identification 1*	Policy objectives 2	Proposed regulatory action 3-4	Cost and Benefit analysis 5-9	Policy document for consultations 10	Consultation feedback 10	PWG Policy recommendation 11
Project Working Group	2. Provide comments on current regulatory context prepared by SPI Secretariat 4. Validates note on the current regulatory context and background section of the Scoping the Problem	2. Provides views on the identified problems to TAN 4. Validates problem identification section of the Scoping the Problem document	1.PM provides policy objectives 3.Validates policy objectives section of the Scoping the problem document	2.Formulates individual regulatory proposals 3. Discuss and agrees on PWG	2. Validates the questionnaire 6. Validates the results of the quantitative impact assessment	2.Validates document for consultations		1.Analyzes the findings of the consultations 2. Approves PWG Policy Recommendations
SPI Secretariat	as Step 0: prepares Project and TAN ToRs) 1. Drafts note on the current regulatory context 3. Drafts background section of the Scoping the Problem document	1. Seeks PWG views on the identified problem 3. Drafts problem identification section of the Scoping the Problem document	2. Drafts policy objectives section of the Scoping the Problem document	1.Provides international experience 4. Facilitates PWG consensus building (under 3.)	1. Drafts the cost-benefit questionnaire, including qualitative and quantitative assessment 4.Distributes questionnaire and collects and aggregates data 5. Performs calculations 7. Drafts IAAD document, including results of quantitative impact assessment	1.Drafts policy document for consultations	1.Runs consultations 2. Collects and aggregates feedback received 3. Drafts document on summary findings of the consultations 4. Drafts PWG Policy Recommendation document	3. Presents document to SPI Committee for endorsement

2. Project Management Responsibilities – Project Working Group, SPI Secretariat and Technical Anchor

Better Regulation Steps / Responsibilities	Regulatory context	Problem Identification 1*	Policy objectives 2	Proposed regulatory action 3-4	Cost and Benefit analysis 5-9	Policy document for consultations 10	Consultation feedback 10	PWG Policy recommendation 11
Project Working Group	2. Provide comments on current regulatory context prepared by SPI Secretariat 4. Validates note on the current regulatory context and background section of the Scoping the Problem	2. Provides views on the identified problems to TAN 4. Validates problem identification section of the Scoping the Problem document	1.PM provides policy objectives 3.Validates policy objectives section of the Scoping the problem document	2.Formulates individual regulatory proposals 4. Discuss and agrees on PWG	2. Validates the questionnaire 6. Validates the results of the quantitative impact assessment	2.Validates document for consultations		1.Analyzes the findings of the consultations 2. Approves PWG Policy Recommendations
Technical Anchor				**1.**Provides international experience 3. Prepares suggestions on regulatory proposals	3. Provides views on the questionnaire			
SPI Secretariat	as Step 0: prepares Project and TAN ToRs) 1. Drafts note on the current regulatory context 3. Drafts background section of the Scoping the Problem document	1. Seeks PWG views on the identified problem 3. Drafts problem identification section of the Scoping the Problem document	2. Drafts policy objectives section of the Scoping the Problem document	5. Facilitates PWG consensus building (under 4.)	1. Drafts the cost-benefit questionnaire, including qualitative and quantitative assessment 4.Distributes questionnaire and collects and aggregates data 5. Performs calculations 7. Drafts IAAD document, including results of quantitative impact assessment	1.Drafts policy document for consultations	1.Runs consultations 2. Collects and aggregates feedback received 3. Drafts document on summary findings of the consultations 4. Drafts PWG Policy Recommendation document	3. Presents document to SPI Committee for endorsement

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3. Project Management Responsibilities –
Project Working Group, Technical Anchor and SPI Secretariat (supporting)

Better Regulation Steps / Responsibilities	Regulatory context	Problem Identification 1*	Policy objectives 2	Proposed regulatory action 3-4	Cost and Benefit analysis 5-9	Policy document for consultations 10	Consultation feedback 10	PWG Policy recommendation 11
Project Working Group	3. Provide comments on current regulatory context prepared by TAN 5. Validates TAN note on the current regulatory context and background section of the Scoping the Problem	2. Provides views on the identified problems to TAN 4. Validates problem identification section of the Scoping the Problem document	1.PM provides policy objectives to TAN 3.Validates policy objectives section of the Scoping the problem document	3.Formulates individual regulatory proposals 5. Discuss and agrees on PWG	2. Validates the questionnaire 5. Validates the results of the quantitative impact assessment	2.Validates document for consultations		1.Analyzes the findings of the consultations 2. Approves PWG Policy Recommendations
Technical Anchor	2. Drafts note on the current regulatory context 4. Drafts background section of the Scoping the Problem document	3. Drafts problem identification section of the Scoping the Problem document	2. Drafts policy objectives section of the Scoping the Problem document	**1.**Provides international experience 2. Seeks PWG views on regulatory proposals 4. Prepares suggestions on regulatory proposals	1. Drafts the cost-benefit questionnaire, including qualitative and quantitative assessment 4. Performs calculations 6. Drafts IAAD document, including results of quantitative impact assessment	1.Drafts policy document for consultations	3. Drafts document on summary findings of the consultations 4. Drafts PWG Policy Recommendation document	
SPI Secretariat	as Step 0: prepares Project and TAN ToRs) 1. Provide domestic regulations to TAN	1. Seeks PWG views on the identified problem		6. Facilitates PWG consensus building (under 5.)	3.Distributes questionnaire and collects and aggregates data		1.Runs consultations 2. Collects and aggregates feedback received	3. Presents document to SPI Committee for endorsement

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